

From: Office of Chief Court Administrator <Officeof.ChiefCourtAdministrator@jud.ct.gov>
Sent: Wednesday, June 17, 2020 1:38 PM
To: All JB Employees Excluding Judges <AllJBEmployeesExcludingJudges@jud.ct.gov>
Subject: FOR FRONT-LINE JUDICIAL BRANCH EMPLOYEES ASSIGNED TO THE NEW BRITAIN AND MIDDLESEX JUDICIAL DISTRICTS

Dear Front-line Judicial Branch Employees Assigned to the New Britain and Middlesex Judicial Districts,

We wanted to let you know that the second round of testing for front-line employees working in the New Britain and Middlesex Judicial Districts is scheduled to take place on Friday, June 26, 2020 beginning at 12 noon in the New Britain Judicial District's employee parking garage.

The instructions that we received from the Comptroller's office is that front-line employees should be tested weekly for COVID-19. We encourage you to be tested again, even if you have recently been tested and the results were negative.

As you know, this is a drive-through process, so you must be in your vehicle to be tested.

How do I sign up for testing?

Please go to this [link](#) and **complete the online form by 5 p.m. on Monday, June 22, 2020**. You will receive a confirmation e-mail.

When will the testing take place?

Testing will take place on Friday, June 26, 2020, beginning at 12 noon. You will be able to select the time that works best for you.

Where will the testing take place?

Testing will take place in the employee garage located off of Pearl Street. The directions are attached to this e-mail.

What should I be prepared to do at the appointment?

- Show your photo ID
- Wear a mask
- Review the self-swabbing instructions attached to this email and practice social distancing

We encourage you to take advantage of this testing.

Thank you for your cooperation.

Judge Patrick L. Carroll III